



IDAHO DEPARTMENT OF CORRECTION

SPECIAL INVESTIGATIONS UNIT

Help Line Information

IDOC Employee Misconduct Help Line # (800) 361-6286

Purpose: To provide department employees, citizens and offenders with an effective, secure, and safe method of reporting staff misconduct issues within the department. This does not replace the Offender Grievance Process.

What is a complaint: An accusation, allegation, or charge against the department or its employees.

What is misconduct: A violation of any (1) departmental policy, standard operating procedure, division directive, field memorandum, post order, or lawful verbal order of the department, (2) Division of Human Resources and Idaho Personnel Commission Idaho Administrative Procedure Act (IDAPA) rule, or (3) city, county, state, or federal law or ordinances.

What should be reported (to include but not limited to):

1. Criminal acts or plans to commit criminal acts.
2. Violations of department policy by commission or omission.
3. Any sexual harassment issue, including illegal hostile work environment.
4. Any civil rights issue, including discrimination, harassment, and retaliation.
5. Substantial and specific danger to health and/or safety of others.
6. Instances of mismanagement.
7. Neglect of duty, dishonesty, stealing, or untruthfulness.

How do I report a complaint:

1. **E-mail:** siu@idoc.idaho.gov. (Your name will appear but will remain confidential.)
2. **Call:** 1-800-361-6286. (You may choose to be identified or remain anonymous.)
3. **Write:** Idaho Department of Correction
Special Investigations Unit
1299 N Orchard St., Ste. 110
Boise, Idaho 83706

What happens then: The Special Investigations Unit will assess the information and make a determination regarding processing. The information may be:

1. Logged, processed and sent to the appropriate division or person.
2. Used as evidence in an ongoing investigation.
3. Used as evidence in a new investigation.
4. Used as an early identification indicator of a growing problem.
5. Used for follow-up to ensure the issue was addressed or resolved.